

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: December 12, 2016

Time: 2:04 p.m. – 3:15 p.m.

Location: Paterson Room, Cheng Library

Present: S. Sabatino (Co-Chair), D. Feola, N. Gramiccioni, M. Hinkle (Co-Chair), K. Louie, K. Oh

Guests: David Slaymaker, Biology Dept. Chair,
Michael Peek, Biology Dept. Graduate Program Director, and
Daria Napierkowski, Nursing Dept. Assistant Professor

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 2:04 p.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted. [Agenda was later amended to include an additional item under New Business: Review of Graduate Certificate or Endorsement programs. The Council was asked to expedite this review.]	Motion: “To adopt agenda” K. Louie/ M. Hinkle – Motion carried unanimously.
Approval of the minutes of November 14, 2016 meeting	Minutes were approved.	Motion: “To approve the minutes” S. Sabatino/ N. Gramiccioni – Motion carried unanimously.
New Business: Review of Academic Program change from Dept. of Nursing: M.S. in Nursing.	Dr. Napierkowsk summarized program revision as basically removing the one-credit requirement of the Thesis course. Most universities that offer the M.S. in Nursing do not require a thesis course. Removing the thesis course would not affect accreditation, and it would make the degree more competitive with similar institutions.	Motion: “To approve with revisions.” K. Louie/M. Hinkle – Motion carried unanimously. D. Napierkowski and K. Louie agreed to have the revisions completed and

	<p>K. Oh asked what would be the capstone course for completion of the degree. Students will still take the research course and develop a research proposal, but they do not have to complete it.</p> <p>The Council members discussed the program changes and recommended the following revisions to the report:</p> <ul style="list-style-type: none"> ▪ Revise line 9 to read “Fall 2017.” ▪ Revise line 5 to reflect decrease in total course credit requirement by 1 credit. Also faculty will benefit by a small course-load reduction. ▪ Revise line 12 to read that student enrollment may increase due to the program becoming more competitive, however, the enrollment of the degree is at maximum, ▪ Verify that the proposal to be sent to the Senate Office has includes all of the necessary pages. (There was some confusion as to which version had been posted for the Council members.) 	<p>will send the revised program change to the secretary of the Faculty Senate.</p> <p>S. Sabatino will request the program be included in next Faculty Senate agenda on January 24, 2017.</p> <p>D. Napierkowski and K. Louie agreed to attend the meeting and present this academic program change to the Faculty Senate.</p>
<p>New Business: Review of Academic Program change from Dept. of Biology: M.S. in Biotechnology.</p>	<p>D. Slaymaker, Biology Dept. Chair, presented the reasons and rational for the revisions to the M.S. in Biotechnology. The credit requirements for the program will be reduced from 36 to 30. The course requirements have been updated to reflect current trends and needs in the biotechnology field. Courses now include statistics, environmental design, genomics, and research methods. Project management also has an increased emphasis. Another addition was understanding the business side of biotechnology and experience with team-work skills. In revising the curriculum, the faculty tried to balance industry needs with student interests. The curriculum presents several flexible options. In the work environment, students undertake group projects and often assume a managerial role. The new curriculum allows for credit for work-study and field-work in an area of the student’s interest, if desired.</p>	<p>Motion: “To approve with revisions.”</p> <p>K. Louie/S. Sabatino – Motion carried unanimously.</p> <p>D. Slaymaker agreed to have revisions completed and will send the revised program change to the secretary of the Faculty Senate.</p> <p>S. Sabatino will request the program be included in next</p>

	<p>The revised curriculum also added flexibility to the electives: students may take 6-8 credits in business and communication courses. This change is a reflection of the professional science master’s courses, and is modeled after an applied science degree. At present, the degree is not certified by a national professional association, but this may be a future option the Biology Dept. will consider. The faculty would like this program to follow a cohort-model, but will work to accommodate students who would like to begin the program in the spring semester as opposed to the fall semester.</p> <p>The Council members discussed the program change and recommended the following revisions to the report:</p> <ul style="list-style-type: none"> ▪ To facilitate review at the Faculty Senate, K. Oh asked for the inclusion of bullet-points between paragraphs one and two in response to line 2, “What is the purpose of the proposed change.” ▪ Recommend the inclusion of the credit load for all courses in new list, ▪ Revise line 10. It should be changed to “Yes.” The program is offered with other departments, e.g. Communication and Business, ▪ Revise line 5 to reflect a probable increase in enrollment. 	<p>Faculty Senate agenda on January 24, 2017.</p> <p>D. Slaymaker agreed to attend the meeting and present this academic program change to the Faculty Senate.</p>
<p>New Business: Review of Graduate Certificate or Endorsement programs</p>	<p>D. Feola explained that most of the certificate programs are in the College of Education. These changes enable the programs to culminate in a certificate so that students may apply for financial aid for these programs. The New Jersey state rule mandates that a program culminate in a degree or certification in order for students to be eligible for financial aid. The student’s transcript will indicate that the student completed the degree requirements</p>	<p>Motion: “To approve the packet of certificate or endorsement programs” M. Hinkle/S. Sabatino – Motion carried unanimously.</p>

	for the certificate. No other changes are being made to the certificate programs.	<p>S. Sabatino will request the program be included in next Faculty Senate agenda on January 24, 2017.</p> <p>D. Feola or J. Lincoln will attend the meeting and present this change to the Faculty Senate.</p>
Next Meeting Date	Co-chairs will arrange Doodle poll for next meeting.	[Meeting was subsequently scheduled for March 1, 2017.]
Adjournment	Meeting adjourned at 3:15 p.m.	<p>Motion: "To adjourn." K. Louie/M. Hinkle – Motion carried unanimously.</p>
		Notes by S. Sabatino.